



ANGLICAN SCHOOLS CORPORATION

EXPRESSIONS OF INTEREST FOR CONSTRUCTION PROJECTS

INFORMATION PACKAGE

Disclaimer: The following is issued for information only and Anglican Schools Corporation will not accept liability or acknowledge any commitment implied within or by the information. The Anglican Schools Corporation has no obligation to accept any Expressions of Interest Submitted.

Generally This information package is provided to assist potential contractors in understanding the nature and type of projects and the scope of works.

Project Location

1. Claremont College (Randwick, NSW)
2. Nowra Anglican College (Bomaderry, NSW)
3. Orange Anglican Grammar School (Orange, NSW)
4. Oran Park Anglican College (Oran Park, NSW)
5. Penrith Anglican College (Orchard Hills, NSW)
6. Richard Johnson Anglican School, Marsden Park Campus (Marsden Park, NSW)
7. Roseville College (Roseville, NSW)
8. Rouse Hill Anglican College (Rouse Hill, NSW)
9. St. Luke's Grammar School (Dee Why, NSW)
10. Thomas Hassall Anglican College (Middleton Grange, NSW)
11. Wollondilly Anglican College (Tahmoor, NSW)

Description Construction & refurbishment works

Contract The contract will be under the Australian Standard Contract AS 4000 incorporating various special conditions and modifications.

Program Projects commencing 2017

SUBMISSION

To lodge your expression of interest, complete Schedules A – E and return, along with any applicable resumes, to tender@sasc.nsw.edu.au by COB Friday 4th of November 2016.

CONTACT

For any questions regarding lodging an expression of interest, please phone (02) 8567 4044.

ISSUES TO BE ADDRESSED IN THE EXPRESSION OF INTEREST

The following items must be addressed in the Expressions of Interest submission. Please ensure that the information provided refers specifically to the criteria noted below and **do not** include non-related or irrelevant matters. All submissions will be assessed **solely on the information provided in response to the stated criteria**.

1. Experience in the last five years with similar works

Demonstrate evidence of previous/current projects commenced in the last five years by the applicant where the nature and size of the work is similar in size and nature (value range \$200,000.00. to \$3,000,000.00). Please complete and return **Schedule A**.

2. Experience of proposed staff

The contractor shall utilise only such staff as are qualified and experienced in the management of projects of similar nature and size. Submit the names and relevant experience of the proposed key personnel with a one page (max) resume per staff member. Preferably the experience should be on the projects noted in 1 above. The proposed role and involvement of each of the team members nominated is to be provided. The submission shall also indicate the current projects the proposed personnel are engaged on and the anticipated completion dates for those projects. Please complete and return **Schedule B** along with 1 page resumes.

3. Past performance in completing the projects on time

Provide information on the projects listed in the response to 1 above stating the contract duration, the actual duration and reasons for time overruns (if any). Provide references and names of referees from the owner/administration consultant/superintendent for the projects listed. Please complete and return **Schedule C**.

4. Experience working in restricted areas

Provide details of projects carried out by your company in the last five years where the works have been successfully completed under restricted working conditions. Please complete and return **Schedule D**.

5. Previous construction experience with Educational Institutions

Provide evidence of construction work carried out by your company in the educational sector in the last five years. Evidence should include description of the work carried out, the value of the contract, the name of the educational institution and contact person at the institution. Please complete and return **Schedule E**.

If successful in being selected for the final tender panel, the following items will be required to be addressed in the tender submission:

1. Site safety

Tenderers will be required to demonstrate their recent record in site safety on the projects noted in 1 above and their strategies to ensure work is carried out safely and enhance the safety of employees, students and the general public.

2. Industrial Relations

Tenderers will be required to provide evidence of a good industrial relations record on projects noted under Schedule A.

3. Quality assurance procedures

Tenderers will be required to provide details of Quality Assurance systems currently in place.

4. Quality and performance record

Tenderers will be required to provide evidence of customer satisfaction on the projects noted under 1 above regarding client/builder relations, approach to variations and contract administration. Tenderers will also be required to provide evidence of prompt rectification of defects.

5. Financial stability

The Anglican Schools Corporation wishes to assess the degree of financial risk which may be associated with this project during the construction phase. Tenderers will be required to provide whatever evidence they may consider necessary to help the Anglican Schools Corporation to assess the financial capabilities of your company to carry out a \$200,000.00 to \$3,000,000.00 range project. Evidence should include date of incorporation of the company and stability of directorship.

ATTACHMENTS

The following documents are provided as information only to assist in the preparation of expressions of interest:

- Conditions of Tender (Sample)
- Conditions of Contract (Sample)

The following documents are required to be completed and returned to the Anglican Schools Corporation in order to register your expression of interest:-

- Organisation Information
- Schedule A
- Schedule B + Relevant individual resumes
- Schedule C
- Schedule D
- Schedule E